Parent Council Minutes

15th October 2018 / 3:15pm / Staff Room, RAPS

# Attendees

Mr Budge, Miss Beech, Astra Buckley, Caroline Donoghue, Emma Jackson, Beth Hollow, Sabrina Havell, Melissa Hodder, Heidi Lockitt, Lauren Howard, Nadia L’Fakir, Alison Humphry, Michelle (Aria’s Mum - Reception)

# Agenda

* Discuss the outcome of registering as a charity and setting up a bank account.
* Review comedy night progress.
* Discuss results of disco and coffee morning.
* Organise sub-committee for Christmas Fayre.
* Look at other events we can hold for this children throughout the school year.
* Parking issues - ensure children are safe.
* Football matches - no advertisement for it.
* Cross country sign and turnout.

# Notes

* A bank account has been applied for, can’t register as a charity as turn over is too low. Possibly speak to Angie at Chilton, to look at seeing what constitution they may have? (Constitution is needed to open a bank account)
	+ We must all be aware that if we are operating as an unincorporated association, we (the trustees) may be liable for any debt we may incur.
	+ Mr. Budge has said if it comes to that the school will help us out.
* COMEDY NIGHT: Acts needs to know by 29th October if the event is going to be cancelled.
	+ Need to sell another 30 to ensure the event goes ahead.
	+ We will decide as a group if we should cancel the even and issue refunds on 29th October.
	+ Need the cash for the tickets ASAP.
	+ Bookbag leaflet and an email being sent out again to remind people (BYOB will be written on the leaflets).
	+ Andy is asking The Corner coffee house if we can borrow their stage.
	+ Eventbrite? Possibly use this to sell and advertise tickets. (Mention to Andy.)
	+ Reminder being sent out on Friday that the stall will be there again selling tickets.
* We raised £75.20 at the Macmillan Coffee morning, all donations have been sent to Macmillan.
* **NEXT COFFEE MORNING:** 31st October.
	+ Possibly hold a uniform swap shop at the coffee mornings?
	+ Try and draw parents in with this.
	+ Possibly buy a clothes rail to hang the clothes?
	+ Beth will come in the day before and look at all the unclaimed lost property.
* Would the uniform shop do an embroidery service? Ask the uniform shop if they could embroid the white polo shirts.
* **CHRISTMAS FAYRE**: 14th December, 1:30 - 3pm
	+ SUB-COMMITTEE - Sabrina, Emma, Beth, Astra, Ailish, Michelle (Aria’s Mum) - need contact details.
	+ **CHRISTMAS JUMPER DAY SAME DAY.**
	+ The possibility of having a grotto for EYS and KS1?
		- Ticketing system for the grotto, do it in batches.
		- Wednesday, Thursday, Friday for Grotto. (Do throughout the day.)
		- Have Mike Brown taking photos of pupils.
		- Buy some books to give out as presents.
		- Decide if we should have this as a paid event?
	+ Christmas Cards designs, being done with Mike in the first week back.
		- Astra will find out specific details.
	+ Teatowel self-portrait templates will be given to classes. send off templates as soon as to sell teatowels at Christmas Fayre.
* Disco went really well, kids would love a Christmas one.
	+ **CHRISTMAS DISCO:** Friday 7th December. 3:15 - 4:15 & 5pm - 6pm.
	+ £2 a ticket, include more stalls?
	+ SUBCOMMITTEE - Melissa, Astra, Lauren, Caroline, Emma, Ailish, Heidi, Beth..
* **NSPCC fundraising event.** The student council voted on this and have requested an own clothes day 31st October to raise money for the NSPCC. Hallowe’en dress up optional.
* A select few parents are still abusing the fact we have a car park available to us. Cars are mounting the pavement and a child was almost hit last week. Cars are also causing accidents to occur.
	+ Mr. Budge has said he will close the rear car park after half term if the car park continues to be misused.
* Find out how parents know about football matches.
	+ Football is only for years 5 and 6, any matches held with the local teams are nothing to do with the school.
* Sign for Cross Country is being looked at.
* Miss. Spurrier is welcome to use the seeds, compost and pots we have left over from the summer fayre to use in the reception garden.
	+ She would also like to know if we would be able to get some vegetable seeds for the reception garden?
	+ Possibly hold a separate fundraising event for this?
* Possibly hold another own clothes day or bake sale to raise a few more funds?
* The possibility of having a film night for the pupils?
* AOB TO BE FOLLOWED UP NEXT MEETING.

# Action Items

1. Organise next meeting date.
2. Organise Christmas Disco sub-committee meeting.
3. Organise Christmas Fayre sub-committee meeting.
4. Arrange own clothes day for NSPCC.
5. Check progress with Comedy Night.
6. Ask Miss. Spurrier if she would like to use the seeds, compost and pots we have left over.
7. Look at the possibility of holding a separate fundraising event to buy flower pots for reception.
8. Look at possible dates to hold a film night.

# Next Meeting Agenda

**NEXT MEETING** TBC / TBC /Staff Room, RAPS

* Review progress for Christmas Disco
* Review progress for Christmas Fayre.
* Teatowels and Christmas cards - how they coming along?
* Next coffee morning 28th November.
* Film night?
* Upton has a ‘Kindness cup’, could we do something similar?
* Flowers/flower pots for reception, Miss Spurrier has also asked for flower pots?
* School grounds - update on the next project that will be happening.
* School website needs to be updated with the new electives for each year.
* Year 6 leavers - mugs with their signatures on? Parents purchase or possible leavers gift from school?